

PRIVATE PARTY VEHICLE BILL OF SALE

Designed to help private buyers and sellers document a vehicle transaction clearly.

IMPORTANT: Complete this form, make copies for both parties, and verify your state title-transfer requirements. For high-value transactions, consider meeting at the buyer's bank during business hours and verifying certified funds before signing.

This Bill of Sale is entered into by and between the following parties:

SELLER INFORMATION

Name:

Address:

Phone:

Email:

BUYER INFORMATION

Name:

Address:

Phone:

Email:

VEHICLE INFORMATION

Year: Make: Model:

Body Style: Color: Odometer:

VIN:

SALE DETAILS

Purchase Price: \$ Payment: Date:

Time: Payment was made by certified funds/cashier's check/money order.

- TERMS AND CONDITIONS**
- The above-described vehicle is being sold in AS IS condition, with no warranty expressed or implied.
 - The buyer acknowledges that they have inspected the vehicle, or had the opportunity to do so, and accepts the vehicle in its current condition.
 - The seller is not responsible for defects, repairs, future mechanical problems, accidents, tickets, tolls, towing charges, impound fees, insurance claims, or liabilities arising after the date and time of sale.
 - The buyer agrees to complete all title transfer, registration, tax, insurance, and DMV requirements according to applicable state law.
 - Both parties agree that this sale is final and binding, subject to applicable law.

SIGNATURES

Seller Signature: Date:

Buyer Signature: Date:

Witness (Optional): Date:

PRIVATE PARTY SELLER SAFETY CHECKLIST

Use this page as a practical reminder before, during, and after the transaction.

THE HOMEWORK GUY SAFETY TIP

For private party vehicle sales, consider meeting at the buyer's bank during business hours. This lets the buyer obtain certified funds directly from the bank, provides security cameras, and creates a safer transaction environment.

BEFORE YOU HAND OVER THE KEYS:

- Meet at the buyer's bank or another safe public place with cameras.
- Verify certified funds before signing the title or bill of sale.
- Do not meet at your home unless you have a specific safety reason to do so.
- Photograph or copy the signed title, bill of sale, and payment proof.
- Keep text messages, emails, and marketplace messages related to the sale.
- Remove plates if your state requires sellers to remove plates after sale.
- Notify your DMV or licensing office that the vehicle was sold.
- Cancel insurance only after the sale is complete and your state requirements are satisfied.
- Confirm whether your state requires an odometer disclosure or release-of-liability form.
- When in doubt, check your state DMV instructions before completing the transfer.

COPY/PASTE VERSION FOR YOUR RECORDS

I, _____, sell the vehicle described as Year _____ Make _____ Model _____ VIN _____
to _____ for the purchase price of \$_____ on date _____ at time _____.

The vehicle is sold AS IS with no warranty expressed or implied. Buyer has inspected the vehicle or had the opportunity to do so.

Buyer accepts responsibility for title transfer, registration, taxes, insurance, and DMV requirements according to applicable law.

Seller Signature: _____ Date: _____ Buyer Signature: _____ Date: _____

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